



## Notice of a meeting of Audit Committee

**Wednesday, 10 January 2018**  
**6.00 pm**  
**Pittville Room - Municipal Offices**

<b>Membership</b>	
<b>Councillors:</b>	Colin Hay (Chair), Steve Harvey (Vice-Chair), Matt Babbage, Paul McCloskey, John Payne, David Willingham and Jon Walklett

The Council has a substitution process and any substitutions will be announced at the meeting

## Agenda

<b>1.</b>	<b>APOLOGIES</b>	
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>3.</b>	<b>MINUTES OF THE LAST MEETING</b> 20 September 2017	(Pages 3 - 14)
<b>4.</b>	<b>PUBLIC AND MEMBER QUESTIONS</b> These must be received no later than 12 noon on the fourth working day before the date of the meeting	
<b>5.</b>	<b>GDPR PROGRESS UPDATE</b>	(Pages 15 - 18)
<b>6.</b>	<b>ANNUAL AUDIT LETTER</b> Grant Thornton – no decision required	(Pages 19 - 32)
<b>7.</b>	<b>CERTIFICATION OF GRANTS AND RETURNS</b> Grant Thornton – no decision required (to follow)	
<b>8.</b>	<b>AUDIT COMMITTEE UPDATE</b> Grant Thornton – no decision required	(Pages 33 - 48)
<b>9.</b>	<b>INTERNAL AUDIT MONITORING REPORT</b> South West Audit Partnership (SWAP) – no decision required	(Pages 49 - 70)
<b>10.</b>	<b>ANNUAL GOVERNANCE STATEMENT - SIGNIFICANT ISSUES ACTION PLAN</b>	(Pages 71 - 74)

		South West Audit Partnership (SWAP) – see recommendation(s)	
<b>11.</b>		<b>WORK PROGRAMME</b>	(Pages 75 - 76)
<b>12.</b>		<b>ANY OTHER ITEM THE CHAIRMAN DETERMINES TO BE URGENT AND REQUIRES A DECISION</b>	
<b>13.</b>		<b>DATE OF NEXT MEETING</b> 21 March 2018	

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